



CITY OF BATHURST
SPECIAL PUBLIC MEETING
MINUTES

November 25, 2024
6:30 p.m.
Council Chambers - City Hall

Recording of Attendance

Mayor K. Chamberlain
Councillor P. Anderson
Councillor D. Branch
Councillor S. Brunet
Councillor R. Hondas
Councillor D. Knowles
Councillor J.-F. LeBlanc
Councillor S. Legacy
Councillor M. Skerry
Deputy Mayor M. Willett

Appointed Officials

T. Pettigrew, Chief Administrative Officer
A. Parker, City Clerk
M. Abernethy, City Engineer
L. Foulem, Corporate Communications Manager
S. Gauvin, Treasurer
M. A. LaPlante, Assistant City Manager
C. Legacy, Director of Economic Development
D. McLaughlin, Development Officer
R. Wilbur, Director of Parks, Recreation and Tourism
C. Roy, Executive Administrator
R. Melanson, Deputy Chief
D. Lavigne, Director of Information Technology

1. ADOPTION OF AGENDA

Moved by Councillor S. Brunet
Seconded by Councillor J.-F. LeBlanc

THAT the Agenda be approved as presented.

MOTION CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared.

3. **FINANCE**

3.1 **2025 Budget Review**

The discussion began with a review of the General Operating Fund, resuming from where the session on November 12, 2024, concluded. At that time, the budget reflected a deficit of \$270,000, assuming no change to the 2024 tax rate.

The City Treasurer provided an update on the steps taken since the previous session. These steps were guided by council directions and included specific adjustments aimed at resolving the deficit.

The changes made as a result of council discussions were presented, with an emphasis on:

- Strategic reallocations of funds.
- Identification and incorporation of additional revenue sources.
- Adjustments to projected expenditures.

The discussion shifted to the Operational Utility Fund, as well as the General, and Utility, Capital Funds, by presenting adjustments made to revenue projections.

- Revenues have been re-adjusted to better align with realistic forecasts.

All budgets are now balanced for 2025, reflecting council’s input and priorities.

4. **DRAFT RESOLUTIONS**

4.1 **P2024-08 Disposition and Acquisition of Municipal Land Policy and Policy 1999-02 Disposition of City Owned Assets**

Moved by Councillor D. Branch
Seconded by Councillor S. Legacy

WHEREAS the City has developed Policy P2024-08, *Disposition and Acquisition of Municipal Land Policy*, to better govern the acquisition and disposition of municipal lands; and

WHEREAS Policy P2024-08 will partially replace Policy 1999-02, *Disposition of City Owned Assets*, in matters related to the disposition of municipal lands; and

WHEREAS Policy 1999-02 remains applicable for other City-owned assets not covered under Policy P2024-08 and will be updated to reflect this distinction.

BE IT RESOLVED THAT:

1. Policy P2024-08, *Disposition and Acquisition of Municipal Land Policy*, is hereby approved and adopted.
2. Policy 1999-02, *Disposition of City-Owned Assets*, shall remain in effect for all matters not superseded by Policy P2024-08 and shall be updated to align with this change.

MOTION CARRIED

5. ADJOURNMENT

Moved by Councillor D. Branch

Seconded by Councillor J.-F. LeBlanc

THAT the Special Public Meeting be adjourned at 7:17 p.m.

MOTION CARRIED

Kim Chamberlain / MAYOR

Amy-Lynn Parker / CITY CLERK