



**CITY OF BATHURST**  
**SPECIAL PUBLIC MEETING**  
**MINUTES**

**November 19, 2024**  
**6:00 p.m.**  
**Council Chambers - City Hall**

Recording of Attendance

Mayor K. Chamberlain  
Councillor P. Anderson  
Councillor D. Branch  
Councillor R. Hondas  
Councillor D. Knowles  
Councillor J.-F. LeBlanc  
Councillor S. Legacy  
Councillor M. Skerry  
Deputy Mayor M. Willett

Members Absent

Councillor S. Brunet

Appointed Officials

T. Pettigrew, Chief Administrative Officer  
A. Parker, City Clerk  
M. Abernethy, City Engineer  
D. Boucher, Fire Chief  
J.-S. Chiasson, Communications Officer  
S. Gauvin, Treasurer  
M. A. LaPlante, Assistant City Manager  
C. Legacy, Director of Economic Development  
D. McLaughlin, Development Officer  
R. Wilbur, Director of Parks, Recreation and Tourism  
C. Roy, Executive Administrator  
G. Thériault, Chief of Police  
D. Lavigne, Director of Information Technology  
M.-E. Désilets, Deputy Treasurer

**1. ADOPTION OF AGENDA**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor S. Legacy

**THAT** the Agenda be approved as presented.

**2. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**3. FINANCE**

**3.1 General Capital Fund Budget Review**

The City Treasurer presented the General Capital Fund, and provided the previous version for reference, then introduced a new format for discussion, reflecting the council's feedback .Capital Reinvestment Strategy

- Project / New Asset List
- Financing
- Cost of Financing

**3.2 General Operating Fund Budget**

The City Treasurer presented the Operational General Fund.

- Council’s budget (salaries)
- Tourism Accommodation Levy
- Grants
- Library
- Tax Rate (Ward 1)

The summary of discussions was:

- Council Salaries: No change but a committee shall be put in place.
- Council Travel: Compare 2025 budget to actual 2024 for potential decrease
- Tourism: Borrow for Capital Tourism Projects and re-allocate to Discretionary Tourism Initiatives for \$140,000.
- Grants: No changes to total budget leaving \$72,600 discretionary for grants committee.
- Library: Approve special purchase requests.
- Tax Rates: Decrease Ward 1 by 2 cents.

**4. ADJOURNMENT**

The meeting was adjourned at 8 p.m.

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Kim Chamberlain / MAYOR

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Amy-Lynn Parker / CITY CLERK