



CITY OF BATHURST
SPECIAL PUBLIC MEETING
MINUTES

October 9, 2024
6:00 p.m.
Council Chambers - City Hall

Recording of Attendance	Councillor P. Anderson Councillor D. Branch Councillor S. Brunet Councillor R. Hondas Councillor D. Knowles Councillor J.-F. LeBlanc Councillor S. Legacy Councillor M. Skerry Deputy Mayor M. Willett
Members Absent	Mayor K. Chamberlain
Appointed Officials	T. Pettigrew, Chief Administrative Officer A. Parker, City Clerk M. Abernethy, City Engineer D. Boucher, Fire Chief J.-S. Chiasson, Communications Officer L. Foulem, Corporate Communications Manager S. Gauvin, Treasurer R. Wilbur, Director of Parks, Recreation and Tourism C. Roy, Executive Administrator G. Thériault, Chief of Police

1. ADOPTION OF AGENDA

Moved by Councillor R. Hondas
Seconded by Councillor J.-F. LeBlanc

THAT the Agenda be approved as presented.

MOTION CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared.

3. FINANCE

The city must prepare 4 types of budgets:

The General Operating Budget includes personnel costs and annual facility and activity operating costs for its services: general government, protective, transportation, environmental health, environmental development and recreation and culture. It is mostly paid for by property taxes, unconditional grants and other non-tax revenue, such as the sale of building permits, fines, grants and transfers from reserves.

The Utility Operating Budget is also for personnel costs and annual facility and activity operating costs, but focuses on utility, such as water and sewer.

Capital budgets are for the acquisition or replacement of existing capital assets. A capital asset is a purchase you can tangibly touch and provides a benefit over a period of one year. Examples include equipment and road rebuilds.

You have one capital budget for the General Fund Side and another for the Utility side.

The General Operating Fund will be presented as a first draft on October 23rd.

3.1 General Capital Fund Budget

The City Engineer reviews the proposed list of recommended new assets:

- Buildings
 - Roussel O'Neil Complex Renovation
 - Roussel O'Neil Complex Heat and Energy Recovery Ventilators (HRV) Replacement
 - New storage Appliance for City Hall (IT)
- Police Vehicles
 - One unmarked
 - One Marked with Equipment
- Fire Vehicles
 - Wildland Fire Truck
- Parks
 - Splash Pad Upgrade under Parks
 - Youghall Beach Canteen Upgrade
 - Waterfront Boardwalk
 - St.Anne Crosswalk under trails
 - Parks Operation - Two 1/2 Ton Truck
- Transportation - Operations
 - Tandem Plow Truck

- Tractor
- Street - BBDTI Provincial - Municipal Highway Partnership Program (PMHP)
 - Route 134-Bridge Street (Eligible Items)
 - Route 134-Bridge Street (Non-Eligible Items)
- Street Paving - Council or Citizens Requests
 - Rough Water
 - Daniel Drive
 - Little River
 - Ryan Road

The City Treasurer reviews the financing of the General Capital Budget, the Capital Reinvestment Strategy and the Long-Term Financing Plan.

3.2 Utility Capital Fund Budget

The City Engineers reviews the list of recommended new assets under Utility Capital Fund.

- Water
 - Nepisiguit Heat Trace Replacement
 - East Booster Chlorinator Replacement
 - Chlorine Analyzers (two lines)
 - Butterfly Valves
 - Siemens Programmable Logic Controller (PLC) Replacement
- Sewer
 - Arc Flash Upgrades - Wastewater Treatment Plant
- Sewer - Funded by CCBF
 - Route 134 to Bridge Street
- Equipment
 - Tandem Tandem Dump Truck

The City Treasurer reviews the Financing of Utility Capital Budget and the Long-Term Financial Plan.

3.3 Utility Operating Fund Budget

The City Treasurer presents a draft summary of the operational utility fund for the day-to-day operations. Water and sewer services within the City of Bathurst are funded by the users with the exception of a few other revenues.

3.4 Chaleur Regional Service Commission Budget

The City Treasurer presents the budget for the Regional Service Commission. A reminder that as part of the municipal reform, the Regional Service Commission is mandated to provide these services to municipalities. As a regional entity, the CRSC plays an essential role in coordinating and managing public services within the region. Through its regional mandate focused on collaboration, it promotes synergy among municipalities, organizations, and stakeholders to maximize available benefits and because they are mandated to provide services to municipalities, the municipalities in return pay for their share of these services. The CRSC’s budget is broken down as follows:

- Corporate – Which is for the administration overhead to operate the CRSC.
- Solid Waste Management – Tipping fees will remain at \$72 per ton for regular solid waste.
- Tourism
- Economic Development
- Community Development
- Regional Transportation – Is still on the table for 2025.
- Public Safety
- Regional Infrastructure

In 2024, the Government of New Brunswick (GNB) officialised a new funding for the Regional Service Commissions and created the Regional Service Support Fund (RSSF) through Regulation 2023-35. This new system of fiscal transfers consists of the balance of the deductions from the transitional grant and from the equalization grant. In total, \$844,675 is distributed for different initiatives in different services throughout the budget versus \$560,767 in 2024. This is an increase of \$283,908.

4. ADJOURNMENT

Moved by Councillor R. Hondas

Seconded by Councillor M. Skerry

THAT the Special Public Meeting be adjourned at 8 p.m.

MOTION CARRIED

Michael Willett / ACTING MAYOR

Amy-Lynn Parker / CITY CLERK