



**CITY OF BATHURST**  
**REGULAR PUBLIC MEETING**  
**MINUTES**

**October 7, 2024**  
**6:30 p.m.**  
**Council Chambers - City Hall**

Recording of Attendance	Councillor P. Anderson Councillor D. Branch Councillor R. Hondas Councillor D. Knowles Councillor J.-F. LeBlanc Councillor S. Legacy Councillor M. Skerry Deputy Mayor M. Willett
Absent	Mayor K. Chamberlain Councillor S. Brunet
Appointed Officials	T. Pettigrew, Chief Administrative Officer A. Parker, City Clerk J.-S. Chiasson, Communications Officer M. A. LaPlante, Assistant City Manager D. McLaughlin, Development Officer C. Roy, Executive Administrator N. R. Rabé Harou, Junior Urban Planner

**1. MOMENT OF REFLECTION / TERRITORIAL ACKNOWLEDGMENT**

**2. ADOPTION OF AGENDA**

**Moved by** Councillor D. Branch

**Seconded by** Councillor D. Knowles

**THAT** the Agenda be approved as presented.

**MOTION CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**4. ADOPTION OF MINUTES**

**4.1 Regular Public Meeting Held on September 16, 2024**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor M. Skerry

**THAT** the minutes of the Regular Public Meeting dated September 16, 2024, be approved as circulated.

**MOTION CARRIED**

## 5. **CONSENT AGENDA**

There were no items under the consent agenda.

## 6. **PUBLIC AND ADMINISTRATIVE PRESENTATIONS**

### 6.1 **2025 Bathurst Music Festival by Eddie Edwards**

Mr. Eddie Edwards, a representative of the Chaleur Music Festival Committee, briefly went over the previous years of the festival. With two years into the festival, they are more organized and have seen a growing number of participants of all ages and bigger audiences for the performers. They've had over 150 performers in 2024.

Going Forward in 2025:

- More categories and more classes within each category will be added
- Earlier roll-out of syllabus and entry forms
- More involvement with Francophone schools and teachers
- More venues required

They are requesting a \$5,000 grant to help with the 2025 Chaleur Music Festival which will be held from March 30<sup>th</sup> to April 6<sup>th</sup>.

### 6.2 **Downtown Bathurst Revitalization Corporation (DBRC) - 2025 Budget by Katherine Lanteigne**

Katherine Lanteigne, General Manager, of the Downtown Bathurst Revitalization Corporation (DBRC), gave an overview of the organization and its board of directors. She reviewed the 2024 activities, its various projects, as well as the 2025 proposed budget for council approval.

Sylvain Lagacé, President of the DBRC, presented their Park Plan Development Concept that would be located at 387 Main Street. They have been working with a design firm specialized in these types of projects. One of the main things for this project is to get access from the water for decent size boats coming from outside the city. Unfortunately, because of the water levels and the bridge, the current docks on the causeway cannot be accessed by all boats. The concept would be to create essentially two hubs at each end of the downtown area to encourage people to walk the area.

A project of this scale will cost millions. In 2025, they intend to seek out different types of government funding. Therefore, they are requesting that the city set aside \$150,000 from the Tourism Levy in 2025, it would help to have the backing of the municipality when they go out for funding.

## 7. **FINANCE**

None

## 8. MUNICIPAL BY-LAWS

### 8.1 Receipt of the Planning Advisory Committee Recommendations

#### 8.1.1 Revision of Zoning Provisions Relating to Property Located on 495 Riverside Drive

Pursuant to section 110(1) of the *Community Planning Act* and further to the resolution adopted by Council at its regular public meeting of August 6, 2024, requesting the written views of the Planning Advisory Committee (PAC) regarding the application subject to property bearing PID 20008553, located at 495 Riverside Dr. in Bathurst, the Junior Planner, Nahyssa Rose Rabé Harou, presented the PAC recommendations adopted during its regular meeting held August 20, 2024.

It is the view of the PAC that the city amends:

- The Municipal Plan Map of the City of Bathurst's Municipal Plan By-law (No. 2006-01) to change the designation from "Institutional" to "Integrated Development", and
- The Zoning Map of the City of Bathurst's Zoning By-law (No. 2008-01) to change the zoning from "Institutional (IN)" to "Integrated Development (ID)".

To allow the construction of an 8-storey multi-family dwelling with 28 residential units and commercial spaces (offices) on the first floor; subject to the following terms and conditions pursuant to Section 59 of the *Community Planning Act*.

1. Any new access point between the property and Riverside Drive must be approved by the Public Works Department, which reserves the right to request any expert reports it deems necessary.
2. The owner must obtain all required permits from the province and comply with its directives before cutting any vegetation and carrying out any development, including, but not limited to, any backfilling, clearing, grading, construction work, etc. Without limiting the generality of the foregoing, the owner shall contact Surface Water Management of the Department of the Environment and Local Government to obtain a Watercourse and Wetland Alteration Permit if required.
3. All provisions of the zoning by-law continue to apply.
4. A geotechnical study will be required prior to the issuance of a building permit.
5. Other conditions may be added as required.

#### 8.1.2 Revision of Zoning Provisions Relating to Property Located on 1765 St. Peter Avenue

Pursuant to section 110(1) of the *Community Planning Act* and further to the resolution adopted by Council at its regular public meeting of August 6, 2024, requesting the written views of the Planning Advisory Committee (PAC) regarding the application subject to property bearing PID 20803029, located at 1765 St. Peter Avenue, in the City of Bathurst, the Junior Planner, Nahyssa Rose Rabé Harou, presented the PAC recommendations adopted during its regular meeting held August 20, 2024.

It is the view of the PAC that the city amends:

- The Municipal Plan Map of the City of Bathurst’s Municipal Plan By-law (No. 2006-01) to change the designation from “Commercial” to “Residential”, and
- The Zoning Map of the City of Bathurst’s Zoning By-law (No. 2008-01) to change the zoning from “Highway Commercial (HC)” to “Single and Two Unit Residential (R2)”.

To allow the construction of a single-family home; subject to the following terms and conditions pursuant to Section 59 of the *Community Planning Act*.

1. Only one dwelling will be permitted on the property.
2. No new lots or streets may be subdivided.
3. Any access point between the property and St. Peter Avenue, including the existing access, must be approved by the Public Works Department, which reserves the right to request any expert reports it deems necessary.
4. The owner must obtain all required provincial permits and comply with provincial guidelines prior to cutting any vegetation and carrying out any development, including but not limited to, any backfilling, clearing, grading, construction, etc. Without limiting the generality of the foregoing, the owner shall contact the Department of the Environment and Local Government’s Surface Water Management to obtain a Watercourse and Wetland Alteration Permit if required.
5. All provisions of the zoning by-law continue to apply.
6. The owner is encouraged to develop the site with as little disturbance to the environment as possible, and to retain as many trees as possible.
7. A soil test and tree-cutting plan will be required before approval.

## **8.2 Hearing of Objections or Support Regarding the Proposed Municipal Plan Amendments**

### **8.2.1 495 Riverside Drive**

For property located at 495 Riverside Drive, public notice required under Section 111 of the *Community Planning Act* and pertaining to the draft amendment of the Municipal and Zoning By-Law were published. One (1) written letter of support was received and read in public.

Members of the public were invited to express their opinions to the proposed Zoning By-Law Amendment for 495 Riverside Drive (3 times). None received.

### **8.2.2 1765 St. Peter Avenue**

For property located at 1765 St. Peter Avenue, public notice required under Section 111 of the *Community Planning Act* and pertaining to the draft amendment of the Municipal and Zoning By-Law were published. No written objections were received.

Members of the public were invited to express their opinions to the proposed Zoning By-Law Amendment for 1765 St. Peter Avenue (3 times). None received.

## **8.3 Proposed Municipal and Zoning By-Law Amendments**

### **8.3.1 Proposed Municipal and Zoning By-Law Amendments - 495 Riverside Drive**

#### **8.3.1.1 First Reading By-Law 2024-08M**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor P. Anderson

**THAT** the proposed By-Law 2024-08M entitled “A By-Law To Amend By-Law No. 2006-01 Entitled “The City of Bathurst Municipal Plan By-Law”” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, section 15(3); and

**THAT** the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

**THAT** the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, section 70 (1) c; and

**THAT** the purpose of the above-mentioned proposed By-Law is to modify the designation for the Municipal Plan from "Institutional" to "Integrated Development".

**BE IT RESOLVED THAT** proposed By-Law 2024-08M entitled “A By-Law to Amend By-Law No. 2006-01 Entitled “The City of Bathurst Municipal Plan By-Law”” be read for the first time, by title.

**MOTION CARRIED**

**8.3.1.2 First Reading By-law 2024-08Z**

**Moved by** Councillor D. Knowles  
**Seconded by** Councillor D. Branch

**THAT** the proposed By-Law 2024-08Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, section 15 (3); and

**THAT** the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

**THAT** the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, section 70 (1) c; and

**THAT** the purpose of the above-mentioned proposed By-Law is to modify the designation for the Zoning By-Law from “Institutional - IN” to “Integrated Development - ID”.

**BE IT RESOLVED THAT** proposed By-Law 2024-08Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” be read for the first time, by title.

**MOTION CARRIED**

**8.3.2 Proposed Municipal and Zoning By-Law Amendments - 1765 St. Peter Avenue**

**8.3.2.1 First Reading By-Law 2024-09M**

**Moved by** Councillor J.-F. LeBlanc  
**Seconded by** Councillor M. Skerry

**THAT** the proposed By-Law 2024-09M entitled “A By-Law To Amend By-Law No. 2006-01 Entitled “The City of Bathurst Municipal Plan By-Law”” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, section 15(3); and

**THAT** the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

**THAT** the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, section 70 (1) c; and

**THAT** the purpose of the above-mentioned proposed By-Law is to modify the designation for the Municipal Plan from "Commercial" to "Residential".

**BE IT RESOLVED THAT** proposed By-Law 2024-09M entitled “A By-Law to Amend By-Law No. 2006-01 Entitled “The City of Bathurst Municipal Plan By-Law”” be read for the first time, by title.

**MOTION CARRIED**

**8.3.2.2 First Reading By-Law 2024-09Z**

**Moved by** Councillor D. Branch  
**Seconded by** Councillor S. Legacy

**THAT** the proposed By-Law 2024-09Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” shall be read 3 times by title as per requirements specified in the *Local Governance Act*, section 15 (3); and

**THAT** the above-mentioned proposed By-Law may be examined by contacting the City Clerk during regular office hours; and

**THAT** the above-mentioned proposed By-Law shall be posted to the City of Bathurst Website and Facebook page, as per the *Local Governance Act*, section 70 (1) c; and

**THAT** the purpose of the above-mentioned proposed By-Law is to modify the designation for the Zoning By-Law from “Highway Commercial - HC” to “Single and Two Unit Dwelling – R2”.

**BE IT RESOLVED THAT** proposed By-Law 2024-09Z entitled “A By-Law to Amend By-Law No. 2008-01 Entitled “The City of Bathurst Zoning By-Law”” be read for the first time, by title.

**MOTION CARRIED**

**9. DRAFT RESOLUTIONS**

**9.1 Appointment of Animal Control Officer**

**Moved by** Councillor J.-F. LeBlanc  
**Seconded by** Councillor M. Skerry

**WHEREAS** pursuant to the By-Law No. 2012-04, “A By-Law Regulating the Keeping and Controlling of Companion Animals in The City Of Bathurst”, Council is authorized to appoint an Animal Control Officer; and

**THAT** Chantal Dempsey is authorized, designated and appointed to act for and on behalf of Council in order to properly enforce the by-law No. 2012-04; and

**THAT** the said appointment continues as long as the said person remains employed with the Animal Shelter Bathurst Inc. or that the appointment is limited or rescinded by Council.

**NOW THEREFORE BE IT RESOLVED THAT** the Bathurst City Council hereby appoints Chantal Dempsey as Animal Control Officer.

**MOTION CARRIED**

## **9.2 Salary Adjustment for Acting Mayor**

**Moved by** Councillor J.-F. LeBlanc  
**Seconded by** Councillor S. Legacy

**WHEREAS** in the absence of the Mayor or the inability of the Mayor to act, or if the Office of Mayor is vacant, the Deputy Mayor shall act in the place of the Mayor; and

**WHEREAS** while so acting, the Deputy Mayor possesses the powers and shall perform the duties of the Mayor; and

**WHEREAS** Mayor Kim Chamberlain has given notice of temporary leave; and

**WHEREAS** Deputy Mayor Michael Willett will act as Mayor throughout this duration;

**BE IT RESOLVED THAT** Acting Mayor Michael Willett shall be remunerated at the rate set out for the Mayor, as specified in by-Law 2019-06 section 1.(a) for the entirety of his acting term.

**MOTION CARRIED**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor M. Skerry

**THAT** council postpone motion 9.2 Salary adjustment for the Acting Mayor until after the election.

(2) Yay - Councillors Hondas and Skerry

(5) Nay - Councillors Knowles, Leblanc, Legacy, Branch and Anderson

**MOTION DEFEATED**

## **9.3 Old Bathurst Post Office Preservation Project Ltd. Grant**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor J.-F. LeBlanc

**WHEREAS** members of council approved an annual grant of \$20,000 over 5 years from 2023 to 2027 for a total of \$100,000 to be distributed to the Old Bathurst Post Office Preservation Project Ltd. during the Regular Public Meeting held on June 19, 2023; and

**WHEREAS** the Old Bathurst Post Office Preservation Project Ltd. requested an additional \$100,000 in funding;

**BE IT RESOLVED THAT** members of council approve the additional grant distribution for a total of \$100,000 to the Old Bathurst Post Office Preservation Project Ltd. as discussed in camera on August 12, 2024, pursuant to *section 68 of the Local Governance Act* as follows:

- \$40,000 in 2024
- \$20,000 in 2025, 2026, and 2027

**MOTION POSTPONED**

**Moved by** Councillor S. Legacy  
**Seconded by** Councillor P. Anderson

**THAT** the motion 9.3 Old Bathurst Post Office Preservation Project Ltd. Grant be postponed and be added to future budget deliberations.

(5) Yay - Councillors Knowles, Leblanc, Legacy, Branch and Anderson

(2) Nay - Councillors Hondas and Skerry

**MOTION CARRIED**

#### **9.4 2024 Grants Distribution**

**Moved by** Councillor M. Skerry  
**Seconded by** Councillor S. Legacy

**THAT** the grant distribution be approved as follows as discussed by the Grants Committee:

- \$3,000 sponsorship to the 2024 Business Excellence Awards Gala organized by the Chaleur Chamber of Commerce.

**MOTION AMENDED**

**Moved by** Councillor P. Anderson  
**Seconded by** Councillor R. Hondas

**THAT** motion 9.4 Grant Distribution for the 2024 Business Excellence Awards Gala be amended to \$1,500.

(4) Yay - Councillors Legacy, Branch, Anderson and Hondas

(3) Nay - Councillors Skerry, Leblanc and Knowles

**MOTION CARRIED**



**Moved by** Councillor P. Anderson  
**Seconded by** Councillor R. Hondas

**THAT** the grant distribution be approved as follows as discussed by the Grants Committee:

- \$1,500 sponsorship to the 2024 Business Excellence Awards Gala organized by the Chaleur Chamber of Commerce.

**MOTION CARRIED**

**Moved by** Councillor R. Hondas  
**Seconded by** Councillor J.-F. LeBlanc

**THAT** the grant distribution be approved as follows as discussed by the Grants Committee:

- \$1,000 to the Irish Canadian Cultural Association of New Brunswick for the Kinsale memorial panel pending approval from City staff.

**MOTION CARRIED**

## **9.5 Items Discussed In-Camera**

### **9.5.1 Code of Conduct**

**Moved by** Councillor J.-F. LeBlanc  
**Seconded by** Councillor D. Branch

**WHEREAS** in accordance with the *Local Governance Act*, a local government shall make by-laws establishing a code of conduct for members of council prescribed by regulation; and

**WHEREAS** a Statement of Complaint was submitted that a member of City Council violated the City of Bathurst Code of Conduct By-Law; and

**WHEREAS** the Statement of Complaint was reviewed and considered; and

**WHEREAS** the Statement of Complaint was referred to an external consultant to conduct an investigation and provide a report and recommendations to Members of Council; and

**WHEREAS** the consultant proceeded with a review of the complaint; and

**WHEREAS** the consultant presented a written report summarizing the complaint review process, with their findings, conclusions and recommendations, including their view as to whether a violation occurred; and

**WHEREAS** the consultant's report was considered at an In Camera Session on August 12, 2024; and

**WHEREAS** the consultant's findings were that there was no violation to the City of Bathurst Code of Conduct By-Law;

**BE IT RESOLVED** that members of council accept the consultant's recommendation that there was no violation of the City of Bathurst Code of Conduct By-Law.

**MOTION CARRIED**

**10. ITEMS FOR INFORMATION****10.1 Reports from Administration**

There were no administration reports.

**10.2 Reports from Committees****10.2.1 North Tetagouche Recreation Centre by Councillor Skerry**

Councillor Skerry invites members of council and the public to visit the North Tetagouche Recreation Center to show their support. In 2016 a group of very dedicated citizens and volunteers decided that they were going to try to revive the Recreation Center. In 2014, post-tropical storm Arthur caused a lot of damage inside the building. That group of citizens got together and cleaned up the facility by themselves, with financial support from the city and other sponsors. They now have an outdoor rink that can be used year-round. They are very successful with rentals for weddings and other private events.

Mr. Charles Comeau has given his resignation effective as of March 2025 as the volunteer director of the North Tetagouche Recreation Center. They are searching for other volunteers to get involve with the recreation center that is now part of the City of Bathurst.

**10.3 Report from the Acting Mayor**

Acting Mayor M. Willett, Councillors Anderson, Leblanc, Hondas, Legacy and Brunet attended the 2024 Union of the Municipalities of New Brunswick (UMNB) Conference. Municipalities discussed how they are all struggling with the same issues, they all need more money, and more services from the province. The fiscal reform needs to be done. They are losing a lot of CAOs, a lot of councillors and mayors are not reoffering; they are quitting before their terms. A big problem is harassment, the way they are treated by the public. It's becoming a big issue throughout the province.

Staff is doing a phenomenal job trying to line up new businesses. We have projects on the go for apartment buildings. Thanks to the staff's presentations and preparations, demolition work has begun on the old mill site.

**11. ADJOURNMENT**

**Moved by** Councillor R. Hondas

**Seconded by** Councillor M. Skerry

**THAT** the Regular Public Meeting be adjourned at 8:04 p.m.

**MOTION CARRIED**

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Michael Willett / ACTING MAYOR

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Amy-Lynn Parker / CITY CLERK