



**CITY OF BATHURST
JOB POSTING
C.U.P.E. LOCAL 4632 – CIVIC CENTER**

- Job Title:** **CUSTOMER SERVICES/BOX OFFICE & CUSTOMER SERVICES/BOX OFFICE (BACKUP)**
- Description of Job:** Responsible to greet and provide general information to the public, selling tickets, prior to and during events, and ensuring that all customer's needs are met in a courteous and professional manner.
- Shifts:** As required (Sunday to Saturday)
- Wages:** \$13.55 - \$17.00 (Appendix A of the Collective Agreement)
- Length of Trial Period:** Twenty-five (25) shifts worked
- Required Qualifications:** High school graduation or equivalent. Ability to deal with clients, maintaining the utmost in professionalism and courteousness. Two years of experience in customer service. Two years experience dealing with money and balancing cash. Ability to function in both official languages (English and French) is essential.

Interested candidates must apply to:

**Ms. Véronique Bourque
Human Resources Officer
150 St. George Street
Bathurst, N. B.
E2A 1B5
Fax: (506) 548-0581
E-mail: human.resources@bathurst.ca**

The City of Bathurst wishes to thank all those who will apply, however only those to be interviewed will be contacted.