



## CITY OF BATHURST

### EMPLOYMENT OPPORTUNITY

The City of Bathurst, New Brunswick, is seeking a candidate to fill the position of:

### **CITY SOLICITOR**

**Duties:** The successful applicant will fill a senior management position responsible to provide legal counsel, guidance and advice on all relevant matters within the Corporation including bylaws, policies, contracts and labour issues as well as management of the Right to Information and Protection of Privacy files. The candidate will represent the Municipality in legal suits/claims and prepare reports, statements, recommendations and legal documents on its behalf.

### **Required Education and Experience:**

Minimum qualifications include an undergraduate degree as well as a Bachelor of Law Degree; must be a member in good standing of the Law Society of New Brunswick; have five (5) years of experience in the legal profession in various capacities including municipal law, labour relations and drafting of contracts, bylaws, policies and formal agreements. Strong leadership and interpersonal skills and attention to detail is essential.

Excellent oral and written communication skills and the ability to function in both official languages (English and French) is mandatory.

**Salary Range:** \$85,059 – 106,322/yr with a competitive benefits package

Qualified and interested candidates are invited to submit their resume (in confidence), in both official languages (English and French), by mail or by e-mail to:

**Mr. Jamie DeGrace**  
**Director of Human Resources**  
**150 St. George Street**  
**Bathurst, N. B.**  
**E2A 1B5**  
**E-mail: [city.humanresources@bathurst.ca](mailto:city.humanresources@bathurst.ca)**

Only those selected for an interview will be contacted.