

## **Water & Sewer Billing Procedure**

Water & Sewer Billing Procedures: According to By-law 963, where it is not possible to read a meter, it is permissible for the City to estimate water consumption. We average the last three billings. Once we obtain an actual reading, it is recorded and the account should adjust accordingly with the next billing.

If the actual reading is higher than estimated, the extra consumption will be charged on the next billing.

If the actual reading is lower than estimated, you will be charged minimum with no consumption until the actual reading reaches the estimated reading.

**PLEASE NOTE:** Water will be **shut off** should any account be over 6 months in arrears. The 2004 shut off and turn on fee of **\$100** must be paid along with arrears before services are turned on again.

Pre-Authorized payment is now available to cover your water and sewer invoice. For more information, please contact City Hall at 548-0400