



## CITY OF BATHURST - JOB POSTING

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The Bathurst Police Force is now accepting internal/external applications for the following position:

### (3) POLICE CONSTABLE

#### **DESCRIPTION:**

This is direct community contact work carried out in consultation and cooperation with citizens to provide public safety service to: preserve life, protect property, enforce statutes, prevent crime and detect/apprehend offenders/violators, investigate vehicle accidents, use effective problem-solving techniques for problem resolution, and respond to community concerns relative to enhancing the overall quality of life.

#### **POSITION SUMMARY:**

- **Communications** with individuals and groups to prevent and solve criminal activities and address various crime prevention initiatives and respond to quality of life concerns.
- **Solve problems** related to crime causation, community concerns and issues, prevention, protection and court action.
- **Crisis Intervention** for conflict crisis, personal crisis, man-made and natural disasters.
- **Documents and records** information on activities for analysis research, legal and court requirements.
- **Manages information** by entering, manipulating, and analyzing information for problem solving, research and investigative purposes.
- **Educator/Teacher** of crime prevention, security, safety, knowledge, information, and skills for individuals and groups in the community.
- **Prepares cases and takes legal action** as a result of investigations, the collection of evidence, and the laying of charges pursuant to relevant legislation.

#### **POSITION SPECIFICATIONS:**

- **Education and Experience:** Graduation from a recognized Police Training Institution. The incumbent must meet departmental medical and physical standards, obtain security clearance, and qualify for appointment as a Police Officer in accordance with the New Brunswick Police Act, Regulation 91-498.
- **Knowledge and Desired Skills:** Knowledge of and compliance with relevant legislation (*Federal Criminal Code, CDS Act, Evidence Act, Provincial – Motor Vehicle, Liquor, Police, Mental Health*), standards, policy and procedure, geographic area; Skills - communication (*interviewing*), police vehicle operation, defense and control tactics, fitness (PARE), firearms, basic computer knowledge (CPIC), radar, accident investigation, dispute (domestic) conflict intervention, documents (*notes, reports, forms*) incidents, non-complex investigations gather evidence and recognize procedures for complex/major investigations and takes appropriate step/procedures, crisis intervention.
- **Candidate** must be proficient in both official languages (French and English) in both oral and writing skills.
- **Ethical Standards:** Members of the Bathurst Police Force have a significant role in building and maintaining the public trust by upholding the highest ethical standards both on and off duty. Applicants to the Bathurst Police Force must be prepared to follow our core values and act professionally, respectfully, with integrity, and with compassion in accordance to the law and the New Brunswick Police Act and Regulations.

Interested and qualified candidates are invited to submit their resume (in confidence)  
before **November 15, 2018** to:

Ms. Véronique Bourque  
Human Resources Manager  
150 St. George Street  
Bathurst, NB  
E2A 1B5  
Fax: (506) 548-0581  
E-mail: [hr-rh@bathurst.ca](mailto:hr-rh@bathurst.ca)

#### **PLEASE ATTACH THE FOLLOWING AS A COMPLETE PACKAGE FOR CONSIDERATION:**

1. Proof of graduation from certified Police Training Academy or as a Career Officer. Military police provide QL status.
2. CV (No more than 2 pages) including:
  - a. Current Contact Information
  - b. Complete Employment History
  - c. Education and Qualifications
  - d. Specialized Training
  - e. Two (2) Professional References

*The City of Bathurst wishes to thank all those who will apply, however, only those to be interviewed will be contacted.*